**Creating Locked Templates**

```
TEMPLATES - Here are the preliminary pages in one file.

• Download Title, Copyright, Abstract, Vita TEMPLATES in one file (fillable) 
If you use the title page template, you must add signature lines manually after unlocking the template.

BELOW are the individual TEMPLATES if you need them:

• Download the Title Page for Theses & Dissertations (fillable) 
If you use the title page template, you must add signature lines manually after unlocking the template.

• Download the Copyright Page Template (fillable) 

• Download the Abstract Template (fillable) 

• Download the Vita Template (fillable) 
```

[https://campusguides.stjohns.edu/dissertations/stjrequirements](https://campusguides.stjohns.edu/dissertations/stjrequirements)

1. Select Word>>Preferences>>View
2. Select “show developer tab”

3. Select Developer>>Protect Form>>Text Box
   Create your Template
4. When template is completed, select Review>>Protect Document>>Protection>>Forms